



State of Connecticut
Department of Developmental Services
South Region
104 South Turnpike Rd., Wallingford, CT 06492



VACANCY
OPEN TO LATERALS OR CANDIDATES ON THE CURRENT CERTIFIED EXAM LIST FOR
DEVELOPMENTAL SERVICES CASE MANAGER

DATE: June 22, 2012

CLOSING DATE: July 2, 2012

POSITION	Developmental Services Case Manager
POSITION #	097156
LOCATION	Individual and Family Support, Norwich, CT
SCHEDULE	First Shift, Full-Time Monday-Friday, 8:00 am- 4:00 pm

X FULL TIME	PART TIME	70 HOURS PER PAY PERIOD
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EXAMPLE OF DUTIES

This Case Manager position in the Individual and Family Support Division is responsible for providing supports to approximately 40 individuals with developmental disabilities who reside at home with their families or independently. This caseload will consist of individuals who are on the Medicaid Waiver. This position will ensure that all CMS (Centers of Medicaid and Medicare Services) requirements and quality assurance activities are completed as required. Case management services, including the development and continued monitoring and review of the Individual Plan, are required to meet health and safety needs.

The case manger is accountable for performing a full range of tasks in providing case management services for persons with developmental disabilities and their families to ensure the delivery of appropriate medical, education/vocational, social and other services.

Must be able to complete the Individual Plan (IP) and lead teams effectively to assure individuals' health and safety. Understanding of social work practices, knowledge of developmental disabilities and treatment, oral and written communication skills, ability to translate clinical findings and recommendations into program activities and develop realistic program objectives, computer use, budgeting, negotiating for services, are a few of the many qualifications necessary.

General Experience	Six (6) years of experience in working with individuals with developmental disabilities involving participation in an interdisciplinary team process and the development, review and implementation of elements in a client's plan of service.
Special Experience	Two (2) years of the General Experience must have involved responsibility for developing, implementing and evaluating individualized programs for individuals with developmental disabilities in the areas of behavior, education or rehabilitation.
Substitutions Allowed	<ol style="list-style-type: none"> 1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equalling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. 2. A Master's degree in Counseling, Psychology, Special Education or Vocational Rehabilitation may be substituted for one (1) additional year of the General Experience. 3. A Master's degree in Social Work may be substituted for the General and Special Experience. 4. Two (2) years as a Social Worker Trainee in the Department of Developmental Services may be substituted for the General and Special Experience. 5. For State Employees one (1) year as a Social Worker with some experience working with individuals with developmental disabilities may be substituted for the General and Special Experience. 6. For State Employees two (2) years as a Supervising Developmental Services Worker 1, Supervising Developmental Services Worker 2, Developmental Services Supported Living Worker or Developmental Services Adult Services Instructor may be substituted for the Special Experience.
Special Requirements	<ol style="list-style-type: none"> 1. Incumbents in this class may be required to possess fluency in a foreign language for designated positions. 2. Incumbents in this class may be required to travel. 3. When assigned to a caseload of individuals, the majority of whom reside in Intermediate Care Facilities, must be eligible for certification as a Qualified Mental Retardation Professional as required by Federal regulations.

TO APPLY: Please complete a CT-HR-12 employment application which can be located at www.das.state.ct.us . Please reference the position number and provide copies of your last two performance appraisals. Incomplete application packets will not be accepted. All application materials must be received by 11:59pm on the closing date indicated above. Appointment to this position will be made in accordance with applicable collective bargaining, statutory and SEBAC requirements.

SEND APPLICATIONS TO:

DDS SOUTH REGION

104 South Turnpike Rd., Wallingford, CT 06492

Attention: Recruiter

(203) 294-5123, Fax: (203) 294-5160 TT/TDD (203) 294-4475

An Affirmative Action and Equal Opportunity Employer

cc: E. Favret
M. Bennett